

Action Items

Motions Voted On

Minutes for PNWIC Committee Meeting October 23, 2016 11:00 AM Columbia River High School, Vancouver, WA

In Attendance:

WA – Shannon McKinzie Scott, Houston Chatham, Shannon Motley, Kathy Wendlandt – Co-Chair, Aaliyah Bains – Youth, Cheryl Bains

OR – Denise John, Scott Chauncey, Sonya Kunkle – Co-Chair, Wendy Bernards, Katie Renner, Jan Harer – Secretary

Vote Count – 11 (Those underlined above are voting members)

WA – 5 Adults and 1 Youth

OR – 5 Adults

Introductions

Minutes –

- No additions or corrections to the June 5, 2016 minutes.
- Denise motioned to approve the above minutes. Sonya seconded the motion.
- No discussion.
- Vote: 11 Yes, 0 No, 0 Abstain. Motion passed.

Treasurer –

- Denise sent out all the reports via email prior to the meeting.
- 2015/2016 and 2016/2017 were both sent out because of our fiscal year end.
- Discussion –
 - Are sitting very good going into this new season.
 - Vendor fees need to be prepaid prior to the meet.
 - Sponsorships came in at \$6975 for last year meet.

Old Business –

- Recap of the 2016 Meet –
 - Debrief Zoom meeting was poorly attended both times.
 - What worked?
 - Awesome welcome bags!
 - ✓ All items were donated.
 - Programs –
 - ✓ Were wonderful.
 - Awards –
 - ✓ Heard lots of good comments about the awards.
 - ✓ Liked having them displayed throughout the meet.

- ✓ Announce who qualified to be at the meet.
- ✓ Make it an honor to ride in grand entry.
- ✓ Consider having it every evening.
 - Only needs to be 30 minutes long.
 - That way all the athletes have a chance to ride.
- ✓ Would like to see in the mornings – start of each day.
 - Attendance is better later in the day.
 - Play the National Anthem at the beginning of each day.
- ✓ Change the name of Grand Entry.
 - Would be the precursor for the awards ceremony.
- ✓ Need to build energy and enthusiasm before the awards.
 - Give a ways.
 - Games, etc.
- Communication Within the Committee –
 - ✓ White board worked for those on the committee/board.
 - ✓ Maybe have a daily check-in each morning.
 - ✓ Need an information center for the committee/board.
 - ✓ Would like to see an “In-Out” board for committee/board members.
 - ✓ Will try to set up a group texting message system.
- Communication with the Athletes/Others –
 - ✓ Things were announced – but not heard everywhere.
 - ✓ Need an information center staffed by a committee/board member.
 - ✓ Need arena warm-up times posted somewhere.
 - ✓ In Moses Lake – results need to be moved to a different location.
- Registration –
 - ✓ Needs to be more clear.
 - ✓ Need to rework the form for both states.
 - ✓ This information needs to get out sooner.
 - ✓ Need to change how we charge for a 2nd stall.
- Committee Meeting Attendance –
 - ✓ Hard to back track at each meeting if new members come on board.
 - ✓ Need to send the same people to the meetings.
 - ✓ Need to make the most of our meetings.
 - ✓ Use Zoom meetings if needed in between face-to-face meetings.
 - Zoom meeting information needs to be sent out sooner.
- SOG’s –
 - ✓ Need to update/change the SOG referring to the when and where the meets are.
- Patterns –
 - ✓ Can we use carbon copy score sheets?
 - ✓ Need to price.
 - ✓ And then decide if we want to use them.
 - ✓ Kathy will check into this.
 - ✓ Would like to see the patterns beefed up.
 - ✓ Incorporate cows for some of the patterns.

- Overall –
 - ✓ Both meets have gone very well.

New Business

- Presentation –
 - Kathy and Sonya were presented with a PNWIC metal sign hanger.
 - For all their hard work this past year in directing the meet.
- Venue and Date for 2017 Meet –
 - Deschutes County Fairgrounds in Redmond, OR.
 - Discussion on proposed dates –
 - The currently scheduled dates (June 30 – July 2) are too late in the year for the meet was the consensus.
 - The proposed dates are –
 - ✓ June 2 – 4.
 - Too close to graduations.
 - Still within the school year.
 - ✓ June 23-25.
 - After school is out.
 - Conflicts with some OR 4-H programs.
 - ✓ Memorial Day weekend (May 26 – 28).
 - Too close to the state meets.
 - Denise motioned to have the 2017 PNWIC meet June 2 – 4, 2017 at the Deschutes County Fairgrounds in Redmond, OR. Shannon S seconded the motion.
 - Discussion –
 - This is too close to graduations.
 - Can we get a listing of all graduation dates?
 - Choices will have to be made.
 - Is it possible to have June 1st or June 5th at the fairgrounds?
 - If June 2 – 4, would like June 1st as move in date.
 - If June 3 – 5, would like June 2nd as move in date.
 - Need to check with Candi on whether we can have either one of these dates.
 - Sonya will contact Candi.
 - Vote – 10 Yes, 1 No, 0 Abstain. Motion passed. Will confirm exact dates once Sonya has communicated with Candi.
- Committee Assignments
 - Lodging – Candi
 - Vendors – Denise
 - All vendors are welcome from either state.
 - Will have OR photographer this year.
 - Program – Katie
 - Sponsors – Everyone
 - Wendy will provide the letter.
 - Each state is expected to get sponsors.
 - Awards – Wendy

- Judges – Kathy and Candi
- Cows – Scott
- Patterns – Anne Garrett/Diane (WA)/Scott
- Welcome Bags – Marsha
 - Everyone will gather items to be in the bags.
 - Start collecting now.
- Rule Changes and Differences – Anne and Jan
- Points – Scott/Shannon
- Grand Entry – Adam/Denise
- Camping – Will ask Marty (who does it for OHSET state meet)
- Set up Crew – Need to have dates first.
 - But will need people there at least a day early to set up.
- Budget Items –
 - Who is to receive paid/comp hotel rooms?
 - PNWIC chairs (2), treasurer, points.
 - Is there any way that the other committee members can be compensated for rooms? Or at least ½ the cost of a room?
 - Would like to see 10 voting individuals/members of the committee budgeted for hotel rooms.
 - Need to increase the program budget to \$1000.
 - Need to increase the awards to \$10,000.
 - Each year the sponsors are paying for more of the awards.
- 2018 PNWIC Meet –
 - Will be in Moses Lake, WA.
 - Kathy will contact to see when available dates.
 - We need a consistent weekend for the PNWIC meets.
 - Will work on that.
- Future Meeting Dates –
 - Zoom Meeting –
 - Thursday, November 17, 2016, 7:30 PM
 - Discuss –
 - ✓ Budget
 - ✓ Dates
 - ✓ Committees
 - Face-to-Face Meeting –
 - Sunday, January 22, 2017, 11:00 AM
 - Columbia River High School, Vancouver, WA

Meeting adjourned 12:56 PM.