

Action Items

Motions Voted On

Minutes for PNWIC Committee Zoom Meeting

Date: 2/5/24

Time: 7:00-8:00

Location: Teams Meeting

PNWIC BOARD

WA Chair: Brandon Garrison

OR Chair: Scott Chauncey

Secretary: Marcia Hallmann

Treasurer: Denise John

In Attendance:

WA – Brandon Garrison, Marcia Hallmann, Gerda Stafford, Kari Ward, Melanie Rodewald, Kiley Patterson, Emilie Steinborn, Mauve Doll, Aubrey McManus, Kayelee Gerdts, Jeff Floyd, Check Cram

OR – Scott Chauncey, Denise John, Brittney Morlan, Heather Zumwalt

(Numbered items correspond to Agenda)

1. Minutes – Approve from 1/10/24 Meeting
 - No changes or additions to the minutes
 - Motion to accept the above mentioned minutes; seconded
 - No discussion
 - **Vote: Motion passed**
2. Treasurer Report –
 - Checking Account Balance: 2718.58 Checking;
 - Grant Co Deposit has been paid since last meet
 - \$1500 Owed on 2nd and 3rd place awards
 - Received preliminary 2024 budget – Discussion
 - If bring in all that is budgeted we have enough to put on PNWIC but will use up the reserve we had at beginning of this year.
 - Some things were paid in 2023 by OHSET and did not charge back to PNWIC – paid to put on PNWIC but PNWIC did not pay it
 - Stall cleaning is built into PNWIC paying for stall cleaning... \$18 per dirty stall is charged back and already built into the budget.
 - This year PNWIC will pay judges meals but will not pay for committee members
 - EMT on site is a judgment call... if 3-5 minutes of emergency response don't need on site; it is currently not in budget because on call is close enough
 - Jackpot fees will be \$15; PNWIC will keep 30%
 - **Motion made and seconded to approve the budget... voted and approved**
 - **Denise will resend budge taking out the rodeo arena will add to bottom line**

3. 501c3 Discussion for PNWIC

- May be easier to get sponsors if we are an entity of our own without the confusion to sponsors. Brandon will put together by-laws and start the ground work to get this process started. PNWIC does not have the funding to make this happen right now but if we have own tax base.
- **Marcia will check with tax lawyer to see viability on getting PNWIC own**

Volunteers –

4. PNWIC Secretary Position – Marcia confirmed acceptance –

5. SOG For approval

- Had discussion on SOG and made several amendments. Motion and seconded to accept the SOG's as amended. **Voted and unanimously approved**

Patterns –

- Brandon talked to Jeff about creating the patterns... He will work with Ann. If she can email her ideas to him he will put in a CAD and send it back to her. He does not release anything, it goes back to the PNWIC committee. **Brandon will facilitate the meeting between Ann and Jeff to get the process going.** Jeff would like sooner rather than later... he would like the PNWIC logo.

6. Fund Raising –

- Received Sponsorship forms from Denise and it needs to go to District Chairs and then teams need to made effort to generate sponsors

7. Welcome “Bags” – Committee Chair – Kayelee and Aubrey

- Have some bags from last year and maybe not put dates on them so can use them... about 1000 on hand
- Maybe do an item for giveaway to athletes instead of a “bag” per ea

8. PNWIC Brochure - Marcia

- Melanie may be able to print programs at no charge. Needs to know what it is, how many – 16-17 sheets of paper. She would need to know how many pages and be in a full page format

9. Open Discussion

- Items from Last Meet...
- Notes regarding end of meet last year will be put on agenda for next meeting and see what we need to consider
- Need to clean up rulebook on website; format problem... **Brandon will see if can find original document**

Next Meeting –

- March 4th 7PM Microsoft Teams